



2023 FLARE Annual Meeting
October 12-16, 2023
CIFOR-ICRAF World Agroforestry Centre
Nairobi, Kenya

ABSTRACT GUIDELINES

Please review this document carefully before submitting your abstract.

You may submit multiple abstracts. To ensure equity and diversity across presentations, however, we may allocate one oral presentation per presenter where multiple abstracts are accepted. Additional abstracts may be accepted as *lightning talks or posters*.

Abstracts for oral presentations, lightning talks, and posters can be no more than 350 words. They should follow the structure below to convey the most salient features of your work:

- 1) Open with a jargon-free sentence or two, providing a basic introduction to your work that is understandable to a broad audience (students, scholars, practitioners, policy-makers, donors, non-government organization representatives, grassroots organizations, etc.) interested in natural resource issues. It should clearly state the general problem (within the forests and livelihoods domain and focusing on a key meeting theme);
- 2) Two to three sentences that provide more detailed information about the situated/on-the-ground context and relevance of your work that can be understood by an audience from diverse disciplines, sectors, and geographies;

- 3) Two or three sentences summarizing the methodology, approach, and main findings (please use the phrase, "Our/My study finds," or "We/I show" or equivalent);
- 4) Two or three sentences explaining the scholarly significance **and** practical application (the "so what") of the main findings and argument, especially as compared to what is already known;
- 5) One or two sentences that situate the results in a more general context, framed by the relevant meeting theme.

Approximate presentation length **Subject to change, pending final meeting program*

Oral presentations: 10-12 minutes

Lightning talks: 5-6 minutes

ORGANIZED PANEL SESSION GUIDELINES

FLARE encourages the submission of pre-organized session panels. Session organizers are responsible for organizing and/or publicizing the proposed session, soliciting abstracts, and selecting the abstracts for submission to the FLARE abstracts portal. The session organizer must notify the session submitters of their decision to accept or decline the abstract within 5 days of the FLARE abstract deadline. This gives the declined submitters an opportunity to submit as an independent abstract, if not chosen for your organized session.

- Each session must have a coordinator. **The coordinator must be indicated by "Lastname_Panel" at the end of each abstract text for the session;**
- Each session abstract must be submitted as a "Panel Session" abstract, **not oral presentation;**
- Each session must have an additional abstract, submitted by the organizer, which describes the overall focus of the panel and lists all the full names of the session contributors;
- Session abstracts must also follow the main abstract guidelines above;
- One session typically includes a minimum of 3 oral presentations but no more than 5;
- Sessions could focus on a single topic, be a collection of related topics, offer discussion of a book or present a series of book critiques, etc. Other ideas are welcome.

ABSTRACT REVIEW CRITERIA (oral, lightning, poster, and panel session)

Equal weight will be given to each of the following criteria:

- A. Novelty in approaching, framing, and understanding forests, livelihoods, and the relationship between them, including potential for generating discussion;
- B. Contribution to the larger literature and knowledge base of the forests and livelihoods domain;

- C. Quality of data, methods, analytical rigor;
- D. Quality of writing;
- E. Integration of research, data, and/or theory with policy, practice, and application

INNOVATIVE SESSIONS

We welcome proposals for sessions that extend traditional conference formats to allow innovative ways of sharing, discussing, and generating research ideas and findings. Innovative session ideas could include roundtables (e.g. comprised of policymakers, practitioners, researchers, etc.), walking sessions to discuss new research or engagement ideas on the CIFOR-ICRAF campus and its forest, book launches or focused seminars, and musical performances, or art exhibitions, among other possibilities.

REVIEW CRITERIA

Equal weight will be given to each of the following criteria:

- A. Novelty in approaching, framing, and understanding forests, livelihoods, and the relationship between them, including potential for generating discussion;
- B. Contribution to knowledge and/or action related to forests and livelihoods;
- C. Quality of writing and exposition of the idea;
- D. Integration of research, data, and/or theory with policy, practice, and application

WORKSHOPS

Abstracts for workshops should be no more than 350 words and follow the structure below. It is expected that the workshop will be organized and facilitated by the person(s) submitting the abstract, with some assistance from the FLARE Coordination Committee. Attendance will be capped at 40 participants (dependent on space availability; not including a maximum of 3 facilitators). The workshop length is minimum 2 hours, maximum 3 hours. Workshops organized in two parts (e.g. 2-3 hours in the morning and in the afternoon) will be considered if a strong case for such time and sequencing needs is presented.

Please review workshops from previous FLARE meetings:

[Previous FLARE Annual Meetings](#)

- 1) A jargon-free sentence or two providing a basic introduction to your workshop, so that it is understandable to a broad audience (students, scholars, practitioners, policy-makers, donors, non-government organization representatives, grassroots organizations, etc.) interested in natural resource issues;

- 2) Two to three sentences that provide more detailed information about the context and relevance of your workshop that can be understood by an audience from diverse disciplines, sectors, geographies;
- 3) Two or three sentences clearly stating the practical objectives of your workshop. For example, introducing a specific tool, skills, dataset, methodology, or facilitating an interactive discussion/debate around an emerging topic, tool, etc).
- 4) Two or three sentences summarizing the workshop methodology and format with specific learning/participatory activities and expected outcomes

ABSTRACT REVIEW CRITERIA (workshop)

Equal weight will be given to each of the following criteria:

- A. Novelty in approaching, framing, and understanding forests, livelihoods, and the relationship between them, including potential for generating discussion;
- B. Practical application to the forests and livelihoods domain;
- C. Quality of methodology and format;
- D. Quality of writing;
- E. Strength, relevance, and usefulness of expected outcomes for participants